

SYMBIOSIS INTERNATIONAL (Deemed University)

Symbiosis Institute Design, Pune

NAAC 5.1.3- Number of capability enhancement and development schemes		
File Name: 5.1.3_SID_15-16_capabhanc		
SI NO	Details of Documents	No of Pages
1.	FCC – Soft Skills	12



## **Soft Skills**

Soft skills are an important aspect of any student's life. Soft skills are personal attributes that influence how well you can work or interact with others. These skills make it easier to form relationships with people, create trust and dependability, and lead teams. In essence, they are essential for the students success in the workplace, success in their professional and personal life.

Most interactions with other people require some level of soft skills. In the professional life students might have to present new idea to colleagues, network for a new job, negotiate to win a new contract, and so on. Soft skills are crucial everyday tools that will help accelerate career progression.

On the other hand, a lack of soft skills can limit students potential. The aim of this activity is to develop strong leadership, delegation, teamwork, and communication abilities, to help run projects more smoothly, and improve how you interact with others.

### **Areas that benefit due to the importance of soft skills.**

1. Career progression and promotion
2. The modern workplace is interpersonal
3. Customers and clients demand soft skills
4. The future workplace will rely on soft skills
5. Soft skills are in high demand by recruiters

### **The soft skills sessions in college includes:**

**Personal Skills:** Assertiveness, Stress reduction, Active Listening, Communication, Problem solving etc.

**Professional Skills:** Corporate & Business Etiquette, Time management, Teamwork, Emails, Presentation skills etc.

**Placement-related skills:** CV Writing; Interview Skills, Group Discussions etc.



### **The soft skills sessions focus on the following areas-**

Introduction to soft skills and why they are required. Improving success ratio and performance through goal setting, Failure Management. Interpersonal skills including Team building and Leadership basics (Tower building activity)

Communication / listening skills. Personality and attitude development. Resume building (Poster activity)

Interview Skills – Theory and Practical sessions

Presentation skills and Public speaking. Time and Stress Management. Workplace skills and Cross cultural skills. Business etiquette and Social grace

### **Most sought after soft skills**

Communication

Social skills

Organisation

Creativity

Teamwork

Interpersonal communication

Critical thinking

Adaptability



### Time Log Sheet for Visiting Faculty

1. Visiting Faculty Information			
Name of the Faculty	UJWAL TAWADE		
Organization & Place	Smactness Academy		
Designation	Corporate Trainer	PAN	AAKPT4032F
Email ID	ujwalt49@gmail.com	Cell No.	9850965576
Address :	237, Rasta Peth, Pune 411011		

2. Course Information			
Academic Year	2015-16	Batch	2013-17
Discipline	FN / CD / ID / FC / FD	Specialization	GD / VFD / AFD / UED / PD / ISD
Year	<del>1st</del> / 2 <sup>nd</sup> / 3 <sup>rd</sup> / 4 <sup>th</sup>	Semester	<del>V</del> VI
Title of the Course	FCC Soft Skills	Hours allotted	

3. Record of Sessions Conducted by the Visiting Faculty						
SN	Date	Start Time	Close Time	Duration in Hrs:Mins	Sign of Faculty	Sign of Faculty In-Charge
	15/2/16	11:45	4:45	5 hrs.	<i>Ujwal</i>	<i>for [Signature]</i>
	16/2/16	10:30	5:00	7 hrs.	<i>Ujwal</i>	<i>for [Signature]</i>
	18/2/16	9:45	5:00	7 hrs	<i>Ujwal</i>	<i>Kumar</i>
	19/2/16	9:40	5:00	7 hrs	<i>Ujwal</i>	<i>Kumar</i>
	20/2/16	09:00	3:00	5 hrs.	<i>Ujwal</i>	<i>Kumar</i>
<b>Total Duration</b>						

4. Check List			
Internal Evaluation Sheet Submitted	YES	NO	NA
Task Sheet / Question Paper Sets with Model Answers submitted	YES	NO	NA



**SYMBIOSIS INSTITUTE OF DESIGN**  
**B.Des in Industrial Design - Interior Space Design (ID-ISD)**  
**Batch 2013-17**  
**Soft Skills**

Number of Credits Offered: 2  
 Marks Out of : 50

Sr. No.	PRN No.	Name of Student						Marks out of (50) (Soft Skills)	Sign of Student
1	13050221014	Aishwarya Rajkumar Oswal							<i>Aishwarya</i>
2	13050221038	Ebin B Paul							<i>Ebin B Paul</i>
3	13050221109	Priyanka Kar							<i>P. Kar</i>
4	13050221117	Rebecca Charles							<i>Rebecca Charles</i>
5	13050221128	Rutvi Mukesh Avlani							<i>Rutvi Avlani</i>
6	13050221139	Sanjana Sandosh							<i>Sanjana Sandosh</i>
7	13050221159	Sneha Manoj Dalmia							<i>Sneha Dalmia</i>
8	13050221176	Tavleen Eeshu Chohan							<i>Tavleen Eeshu Chohan</i>
9	13050221189	Payal Idnani							<i>Payal Idnani</i>
10	13050221193	Malvika Behal							



Received  
 Posto  
 07/03/16

Name of Faculty: Arvind Mittal

Name of Faculty Coordinator: Anuja Ambekar

Sign of Faculty :

*Arvind Mittal*

Sign of Faculty Coordinator:

*Anuja Ambekar*



Sr. No	PRN	Name of the Student	Marks out of (50)	Student's Signature
24	12050221092	Mihika Turab Lakdawala		<i>Mihika</i>
25	12050221094	Mohammad Umar Amjad Khan		
26	12050221095	Mohena Nagar		<i>Mohena Nagar</i>
27	12050221096	Mohit Dharam Anand		<i>Mohit</i>
28	12050221097	Mrinmayee Vikram Patki		
29	12050221104	Neil Sanjeev Vira		<i>Neil</i>
30	12050221106	Nikita Nitin Pathare		<i>Nikita</i>
31	12050221108	Nikita Valerie Hurtis		<i>Nikita</i>
32	12050221109	Nikita Nitin Suvarna		<i>Nikita</i>
33	12050221112	Nikita Prakash Mendon		<i>Nikita</i>
34	12050221115	Nupur Milind Haridas		<i>Nupur</i>
35	12050221120	Phalguni Shankar Bhaumik		<i>Phalguni</i>
36	12050221122	Pournima Vijay Shinde		<i>Pournima</i>
37	12050221127	Pratheeksha P.S		<i>Pratheeksha</i>
38	12050221129	Priyansh Pravin Gandhi		<i>Priyansh</i>
39	12050221130	Purva Abhay Darda		<i>Purva</i>
40	12050221135	Retika Sanjay Chhajed		
41	12050221139	Rishi Sisodia		<i>Rishi</i>
42	12050221143	Ronak Samar Soni		<i>Ronak</i>
43	12050221146	Sachin Antony Paracka		<i>Sachin</i>
44	12050221149	Sahaj Rajesh Shah		<i>Sahaj</i>
45	12050221150	Saiprema Tiwari		<i>Saiprema</i>
46	12050221155	Sankalp Khanna		<i>Sankalp</i>
47	12050221160	Shishir Das		<i>Shishir</i>
48	12050221161	Shivangi Sarbahi		<i>Shivangi</i>
49	12050221162	Shivani Shrivastava		<i>Shivani</i>
50	12050221169	Shrishti Priya		<i>Shrishti</i>
51	12050221170	Shruthi Venkatesan		<i>Shruthi</i>



# SYMBIOSIS INSTITUTE OF DESIGN

Batch 2012-16  
Evaluation Sheet

Number of Credits offered: 2  
Marks Out of : 50  
Course Name - Soft Skills

Discipline: Industrial Design  
Specialization: Product Design  
Topic:

Sr. No	PRN	Name of the Student	Marks out of (50)	Student's Signature
1	12050221005	Abhishek Gupta		
2	12050221012	Akhila Anil		<i>Akhila</i>
3	12050221018	Akshay Prashant Bhurke		<i>Akshay P</i>
4	12050221025	Anay Ajit Kshirsagar		<i>A</i>
5	12050221032	Apramit Chakraborty		<i>A</i>
6	12050221033	Arjan Singh Bhagat		
7	12050221036	Ashwini Abhijit Dhodapkar		<i>Ashwini</i>
8	12050221037	Astha Singhal		
9	12050221043	Bhavika Naresh Makwana		<i>Bhavika</i>
10	12050221044	Charles Victor Simon		<i>Charles</i>
11	12050221054	Divya Bobra		<i>Divya</i>
12	12050221056	Drishti Nilesh Dedhia		<i>D.N.Dedhia</i>
13	12050221058	Faiz Altaf Sayyed		<i>Faiz</i>
14	12050221059	Faiz Mahmood		<i>Faiz</i>
15	12050221060	Faria Jaleel		
16	12050221063	Gitanjali Chandel		<i>Gitanjali Chandel</i>
17	12050221064	Heena Jain		<i>Heena Jain</i>
18	12050221065	Isac M Sam		<i>Isac</i>
19	12050221069	Jehann Ivan Nainan		<i>Jehann</i>
20	12050221071	Karishma Ajwani		<i>Karishma</i>
21	12050221075	Ketshi Ketan Bavishi		<i>Ketshi</i>
22	12050221076	Kritarth Vilas Salunkhe		<i>Kritarth</i>
23	12050221090	Meet Dharmesh Shah		<i>Meet</i>



Sr. No.	PRN NO.	Name Of the Student	15	16	17	18	19	20	Sign Of Student
1	11050221123	Pruthivi Prajapati	A	B	C	D	E	F	G
2	12050221073	Kavish Tulsian	H	I	J	K	L	M	N
3	12050221082	Lokesha shroff	O	P	Q	R	S	T	U
4	12050221163	Shivani Patel	V	W	X	Y	Z	AA	AB
5	12050221177	Spandan Bhat	AC	AD	AE	AF	AG	AH	AI
6	12050221184	Taher Jariwala	AJ	AK	AL	AM	AN	AO	AP

Name Of Faculty :

Name of Faculty Coordinator : Keyur S.

Sign Of Faculty :

Sign of faculty Coordinator :





**SYMBIOSIS INSTITUTE OF DESIGN**  
**B.Des in Industrial Design (ID-PD)**  
**Batch 2013-17**  
**Soft Skills**

Number of Credits Offered: 2  
 Marks Out of: 50

Sr No.	PRN No.	Name of Student						Mark out of (50) (Soft Skills)	Sign of Student
21	13050221095	Pooja Milind Sadavarte							
22	13050221103	Pranjal Bhardwaj							<i>Pranjal</i>
23	13050221105	Prarthita Chakraborty							<i>Prarthita</i>
24	13050221106	Pratibha Gupta							
25	13050221119	Rewa Ajay Ketkar							
26	13050221125	Rohit Kochukollaril Raju							<i>Rohit</i>
27	13050221129	Sagar Mohanty							<i>Sagar</i>
28	13050221130	Sakshi Pravin Marawar							<i>Sakshi</i>
29	13050221137	Sanika Paresh Chitnis							<i>Sanika</i>
30	13050221140	Sarthak Sharma							<i>Sarthak</i>
31	13050221144	Shashwat Srivastav							
32	13050221152	Shubham Dilip Gawas							
33	13050221162	Soumya Yashpal Ahuja							<i>Soumya</i>
34	13050221166	Srushti Sanjay Kulkarni							<i>Srushti</i>
35	13050221167	Sudaihi Dhananjay Jain							<i>Sudaihi</i>
36	13050221174	Tarini Anurag Bhise							<i>Tarini</i>
37	13050221179	Vaishnavi V							<i>Vaishnavi</i>
38	13050221183	Vartika Verma							<i>Vartika</i>
39	13050221185	Vishal Biswas							
40	13050221191	Tara Nareshwar							<i>Tara</i>



Sr. No.	PRN No.	Name of Student						Mark out of (50) (Soft Skills)	Sign of student
1	13050221001	Aarti Kava							<i>Aarti</i>
2	13050221005	Abhinav Gohain							<i>Abhinav</i>
3	13050221017	Akshay Rohit Mohile							
4	13050221026	Anubhav Titty George							
5	13050221027	Apoorva Pradeep Pradhan							<i>Apoorva</i>
6	13050221036	Chinmay Santosh Bagade							<i>Chinmay</i>
7	13050221037	Darshan C Patil							
8	13050221056	Jiten Prakash Thakkar							<i>Jiten</i>
9	13050221057	Kajal Hemanshu Patel							<i>Kajal</i>
10	13050221065	Kunal Dharmendra Momaya							
11	13050221066	Kurian Sajeeve							<i>Kurian</i>
12	13050221071	Manpreet Singh Bhattee							<i>Manpreet</i>
13	13050221072	Meet Narendra Tile							
14	13050221075	N Ashwini							<i>N Ashwini</i>
15	13050221078	Neha Vikhe							<i>Neha</i>
16	13050221080	Nihal Ben Aarons							
17	13050221082	Nikhil Vinaykumar Dhaware							<i>Nikhil</i>
18	13050221087	Nishant Abhishek							<i>Nishant</i>
19	13050221091	Pallavi Sunil Rathi							<i>Pallavi</i>
20	13050221093	Phalguni Yatin Khot							<i>Phalguni</i>

Name of Faculty : Arvind Mittal

Sign of Faculty :



Name of Faculty Coordinator : Anuja Ambekar

Sign of Faculty Coordinator:

*Anuja Ambekar*

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07/03/16



SYMBIOSIS INSTITUTE OF DESIGN  
Batch 2013-17

Number of Credits offered: 2  
Marks Out of: 50

Discipline: Communication Design  
Specialization: Graphic Design

Course Name - Soft Skills  
Topic:

Sr. No	PRN	Name of the Student						Marks out of (50)	Sign of Student
14	13050221108	Priyambika Datta							<i>P. Datta</i>
15	13050221111	Priyanshi Khemka							<i>P. Khemka</i>
16	13050221115	Rashi Sanjeev Agrawal							<i>R. Agrawal</i>
17	13050221121	Riddhi Sandeep Savant							<i>R. Savant</i>
18	13050221122	Rishi Sankhyayan							<i>R. Sankhyayan</i>
19	13050221124	Rohan Shashank Nikam							<i>R. Nikam</i>
20	13050221127	Rugved Pradeep Joshi							<i>R. Joshi</i>
21	13050221131	Saloni Sanjay Kothari							<i>S. Kothari</i>
22	13050221142	Shailja Amit Patel							<i>S. Patel</i>
23	13050221157	Siddhi Rajesh Musale							<i>S. Musale</i>
24	13050221158	Sneh Gupta							<i>S. Gupta</i>
25	13050221161	Sonal Nagwani							<i>S. Nagwani</i>
26	13050221169	Suzanne Peter Dias							<i>S. Dias</i>
27	13050221172	Tanya Kar							<i>T. Kar</i>



Name of Faculty: *Ujjwal Tarde*

Sign of Faculty: *Ujjwal Tarde*

Name of Faculty Coordinator: Keyur S.

Sign of Faculty Coordinator: *Keyur S.*



**SYMBIOSIS INSTITUTE OF DESIGN**  
Batch 2013-17

Number of Credits offered: 2  
Marks Out of : 50

Discipline: Communication Design  
Specialization: Graphic Design

Course Name - Soft Skills  
Topic:

Sr. No	PRN	Name of the Student	10	10	10	10	10	Marks out of (50)	Sign of Student
1	13050221013	Aishwarya Narendra Agrawal							
2	13050221015	Akanksha Chandel							
	13050221040	Emanuel Akhil Stephen							
4	13050221043	Harjyot Kaur Khalsa							
5	13050221060	Keerthana Bhasker							
6	13050221062	Khadeejah Taher Husaln							<i>Khadeejah</i>
7	13050221068	Madalsa Bhattacharya							
8	13050221076	Nayantara Singh							
9	13050221077	Neelanjana Maity							
10	13050221089	Nishigandha Naresh Dalvi							<i>Nalini</i>
	13050221090	Nitika Rubinder Thethi							<i>Nitika</i>
12	13050221102	Pranali Vipin Shah							
13	13050221104	Pranoy Michael							

Name of Faculty: *Ujwal Tawde*  
Sign of Faculty: *Ujwal*

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Name of Faculty Coordinator : Keyur S.  
Sign of Faculty Coordinator:

*Keyur*  
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22/3/16  
  
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SYMBIOSIS INSTITUTE OF DESIGN

Batch 2013-17

Number of Credits offered: 2

Discipline: Communication Design

Marks Out of : 50

Specialization: User Experience Design

Course Name - Soft Skills

Topic:

Sr. No	PRN	Name of the Student						Marks out of (50)	Sign of Student
1	13050221002	Aashna							
2	13050221009	Aditee Sanjeev Gaikwad							
3	13050221010	Aditya Pradeep Dash							Adash.
4	13050221018	Ananya Sankranthi							
5	13050221023	Anmolika Anand							Anand
6	13050221028	Apoorva Vilas Bakde							Azade
7	13050221029	Archi Kashmiriya							
8	13050221031	Astha Sethi							
9	13050221032	Bhargav Pathaneni							
10	13050221039	Eesha Iyer Vittal Raj							
11	13050221041	Ezhil Roseline S							
12	13050221046	Harshkumar Sanmukh Solanki							
13	13050221049	Indranil Kundu							
14	13050221051	Janvi Brij Tapadiya							JBT
15	13050221053	Jatin Sharma							Jatin Sharma

Name of Faculty: *Ujwal Tawde*

Name of Faculty Coordinator: Keyur S.

Sign of Faculty: *Ujwal Tawde*

Sign of Faculty Coordinator:

*Keyur S.*

Received  
22/3/17

